

Career Development Contest – Horse

This contest is designed to provide workforce development experience for youth through creating a resume, targeting a cover letter to a specific job and participating in a mock interview. This contest is open to Senior Level 1 (grades 9-10) and Senior Level 2 (grades 11-12) youth.

1. Youth should choose one of the jobs below to target their cover letter and interview experience. Position descriptions follow this introduction page.

Industry: AQHA – Sanctioned Show Internship

Education: UT Animal Science – Horse Extension Internship

2. Participants must submit a resume and a targeted cover letter in PDF format **by June 18** using submission link: https://utk.co1.qualtrics.com/jfe/form/SV_6XQF2Uy1RD7kTxc
 - Resumes should not exceed two pages in length. Resumes will be evaluated by the judges on organization, content, grammar, layout and relevance.
 - Cover Letter is limited to one page, describing additional job qualifications and background to accompany the resume.
 - The cover letter for all jobs should be addressed to Aaron Fisher, Youth Livestock Specialist, 2506 River Drive, Knoxville, TN 37996.
3. Contest judges will receive participant’s resume, cover letter and selected job category before the contest to review.
4. Interviews will be a maximum of 15 minutes and will take place during the week of the state 4-H horse show in Shelbyville (June 22-27). Interview times will be available on multiple days. Youth who enter this contest will be contacted to schedule a time for their interview.
5. Participants are allowed to bring copies of their resume and cover letter. No other materials are allowed.
6. Participants should wear business casual or business professional attire for the interview.
7. Judges will place participants based on their resume, cover letter and interview.
8. Exhibition in the State 4-H Horse Show is not required to participate in this contest.
9. Cash prizes for winners provided by the Developing Champion Youth Endowment.

Contact Aaron Fisher (afisher3@utk.edu; 865-974-7260) with any questions.

American Quarter Horse Association Sanctioned Show Internship

Description:

Summer Internship dates will be mid-May through August. Exact dates may be flexible.

- Applications deadline is May 15, or until the successful candidate is identified.
- In addition to the general internship application requirements, also submit 2-3 personal references.

If you are a hard-working, enthusiastic college student looking for an exciting internship in the horse industry and involvement with show office management, we have an internship opportunity at our AQHA Headquarters in Amarillo, Texas. The Sanctioned Show internships are ideal for students pursuing careers in the equine industry with a special interest in show management, which can include communications, marketing, business, shows, and much more. Applicants must have reliable transportation and must be willing to travel. AQHA internships are paid \$15.00/hour.

Preferences:

- Knowledge of the equine show industry.
- Competent with various computer technology applications.
- The ability to intern at AQHA headquarters at least one summer during your college career, though an opportunity for a recurring summer, fall, or spring internship is a possibility.
- Passion for the AQHA mission:
 - To record and preserve the pedigree of the American Quarter Horse while maintaining the integrity of the breed and welfare of its horses.
 - To provide beneficial services for its members which enhance and encourage American Quarter Horse ownership and participation.
 - To develop diverse educational programs, material and curriculum that will position AQHA as the leading resource organization in the equine industry.
 - To generate growth of AQHA membership via the marketing, promotion, advertising and publicity of the American Quarter Horse.
 - To ensure the American Quarter Horse is treated humanely, with dignity, respect and compassion at all times.

Location:

AQHA Headquarters
1600 Quarter Horse Dr
Amarillo, TX 79104, USA

POSITION Tennessee Extension Horse Internship Program: Animal Science Department
10-week Summer Internship

LOCATION The student will work in the Animal Science Department, Knoxville, TN at the University of Tennessee. Prior to starting the internship, interns will participate in a day-long orientation to familiarize them with Tennessee Extension Programs in ANR.

EFFECTIVE DATE May 21 – July 30, 2024

SALARY AND BENEFITS

A stipend in the amount of \$7,600 for the 10-week internship is provided for each intern. As with any position, it is expected that an intern is able to get to and from work each day. Generally, interns ride with Extension agents and specialists during significant work-related travel and therefore do not receive a travel budget allotment.

JOB DESCRIPTION

- Develop outreach content for Adult and Youth Horse Extension programs, including but not limited to outreach activity guides/lessons for adult, collegiate, and youth audiences, youth project area guides, and educational contest information
- Attend horse farm visits and conduct diet assessments, ration formulation, and other needs as requested by County Extension Agents alongside supervisors
- Assist with planning and implementation of Horse Extension events and programs including Master Horse Owner program and state 4-H contests, shows, and expositions
- Aid in teaching and judging components of 4-H Horse Projects at Academic Conference and Roundup

REQUIREMENTS

- Candidate must be enrolled in a college of agriculture, natural resources, environmental science or closely related major.
- Preference given to those that have completed at least 50 percent of the required course work for the Bachelor's degree with a cumulative GPA of 2.7 (on a 4.0 scale) or higher and has at least one more semester to complete after the summer internship has ended. Preference will be given to students presently enrolled in the University of Tennessee, Tennessee State University, any other university or college in Tennessee, or to a student resident of Tennessee enrolled elsewhere. Preference will also be given to those with Extension experience (i.e. former 4-H member, etc.) and horse experience, however, all eligible applicants will be considered.
- Must reside in, or live within a reasonable commuting distance of the assigned location. Housing not provided.
- Must have own transportation to and from work.
- Must present a written and oral report of the project accomplishments and training experience at the end of the internship.

For best consideration, applications for the internship should be submitted by **February 28, 2024**. *Applications received after this date will be reviewed if all slots have not been filled.*

Applicants may be interviewed. Successful applicants will be notified by March 30, 2024.

Apply on-line at: https://ut.taleo.net/careersection/ut_knoxville/jobsearch.ftl?lang=en

APPLICATION REQUIREMENTS:

- [Complete Online Application](#)
- Attach Resume to Online Application
- Attach Transcript to Online Application
- [Attach Completed Addendum to Online Application \(https://extension.tennessee.edu/eesd/Pages/SummerInterns.aspx\)](https://extension.tennessee.edu/eesd/Pages/SummerInterns.aspx)

Inquiries may be made to:

Aaron Fisher
afisher3@utk.edu

All qualified applicants will receive equal consideration for employment and admissions without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status. Eligibility and other terms and conditions of employment benefits at The University of Tennessee are governed by laws and regulations of the State of Tennessee, and this non-discrimination statement is intended to be consistent with those laws and regulations. In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, The University of Tennessee affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the University. Inquiries and charges of violation of Title VI (race, color, national origin), Title IX (sex), Section 504 (disability), ADA (disability), Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity (OED), 1840 McRose Avenue, Knoxville, TN 37996-3560, telephone 865-974-2498 (V/TTY available) or 974-2440. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity.